

REGULAR MEETING
 AVON SCHOOL DISTRICT 4-1
 BOARD OF EDUCATION
 February 8th, 2021, 6:30 P.M.

All motions passed unanimously by members present unless otherwise stated.

The Avon Board of Education met in regular session on February 8th, 2021.

Members Present: Chairman Jeff Tolsma, Vice Chairman Joe Sees, Lori Cihak, Branden Baade, and Bridgette Muller.

Officers and Others Present: Supt. Tom Culver, Business Mgr. Sara Hento, K-12 Principal Kathy Blaha, Liz Namminga, Ilene Muller, Amanda Gimbel, Lindsey Fathke, Gregg Voigt, Amber Ratzlaff, David Ratzlaff, Dawn Kocmich, Christena Voigt, Paul Kuhlman, Becky Haenfler, Loretta Knodel, Leslie Baade, John Fathke, Jr., Annie Thury, and Travis Tjeerdsma.

Meeting called to order by Chairman Tolsma. (6:30 P.M.)

Motion by Cihak, seconded by Sees to approve the agenda as presented.

The Avon School Board hereby declares “no conflicts of interest.”

Financial reports presented to the Board:

FINANCIAL REPORT FOR THE AVON SCHOOL DISTRICT 4-1: JANUARY 1-JANUARY 31, 2021					
	GENERAL	CAPITAL OUT.	SPECIAL ED.	HOT LUNCH	PRESCHOOL
	FUND	FUND	FUND	FUND	FUND
CASH BAL: January 1, 2021	\$ 748,125.90	\$ 1,018,714.51	\$ (39,123.82)	\$ 21,276.70	\$ 2,193.03
RECEIPTS:					
LOCAL:					
1100 Taxes	\$ 3,442.78	\$ 2,868.17	\$ 1,843.67		
1190 Pen. & Int.	\$ 131.61	\$ 54.59	\$ 35.10		
1340 Tuition					\$ 1,500.00
1510 Earnings	\$ 444.84	\$ 668.93	\$ -	\$ 14.92	\$ 1.76
1700 Co-Curriculars	\$ 2,360.85				
1920 Donations	\$ 1,200.00				
1990 Other	\$ 2,349.70				
5130 Sale of Surplus Property		\$ 150.00			
COUNTY					
2100 Apportionment	\$ 804.83				
STATE					
3111 State Aid	\$ 103,746.00		\$ 7,396.00		
HOT LUNCH:					
1610 Student Meals				\$ 2,109.45	
1620 Adult Meals				\$ 8.50	
4810 Reimbursement				\$ 10,285.34	
TOTAL REVENUE	\$ 114,480.61	\$ 3,741.69	\$ 9,274.77	\$ 12,418.21	\$ 1,501.76
TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 862,606.51	\$ 1,022,456.20	\$ (29,849.05)	\$ 33,694.91	\$ 3,694.79
Voided Check		\$ -	\$ -	\$ -	\$ -
TOTAL DISBURSEMENTS	\$ 185,378.45	\$ 4,084.14	\$ 60,895.99	\$ 10,980.54	\$ 1,017.65
Cash Bal.: January 31, 2021	\$ 677,228.06	\$ 1,018,372.06	\$ (90,745.04)	\$ 22,714.37	\$ 2,677.14

Monthly Trust & Agency Report: January 2021

<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance</u>
SCIENCE CLUB	12,026.24	0.00	100.00	12,126.24
STUDENT COUNCIL	1,597.03	117.78	150.45	1,629.70
CLASS OF 2020	0.00	0.00	0.00	0.00
CLASS OF 2021	13,874.83	0.00	0.00	13,874.83
CLASS OF 2022	4,105.58	1,985.10	7,010.82	9,131.30
CLASS OF 2023	997.11	0.00	0.00	997.11
CLASS OF 2024	672.11	0.00	0.00	672.11
CLASS OF 2025	1,120.00	0.00	0.00	1,120.00
CLASS OF 2026	20.00	0.00	0.00	20.00
MUSIC/BAND CLUB	6,079.26	297.72	100.00	5,881.54
DRAMA CLUB	337.50	0.00	0.00	337.50
AVON BACKPACK PROGRAM	7,075.92	253.02	50.00	6,872.90
CLEARING ACCOUNT	(0.00)	0.00	0.00	(0.00)
T&A REIMBURSEMENT	1,984.51	3,710.10	5,309.00	3,583.41
	49,890.09	6,363.72	12,720.27	56,246.64

Motion by Muller, seconded by Cihak to approve the minutes of the January 8, 2021 board meeting.

K-12 Principal's Report: K-6 Winter Olympics, 7-12 Winter Olympics and sundae party, Read Across America, February 25th high school bowling party, Science Fair scheduled for February 16th, and senior trip update.

Superintendent's Report: Liveticket ad sales, legislative update on HB 1066 and SB 177, and CARES funding ideas.

Motion by Sees, seconded by Cihak to accept the phase money requests for the following staff members: T. Wince - \$40.00, D. Kocmich - \$225.00, and B. Kuhlman - \$225.00.

Motion by Muller, seconded by Baade to accept the retirements of Ron and Carol Swier and to thank them for their years of service to the Avon School District.

Public Input – Request by D. Ratzlaff to remove mask mandate.

Motion by Baade, seconded by Tolsma to return to Phase I per the Return to School Plan. Baade – yea, Cihak – nay, Muller – nay, Sees – yea, and Tolsma – yea. Motion carried.

Avon School Operating Phases

- Phase 1 – No cases in our school
 - School is Open
 - Traditional face-to-face instruction
 - Grades PK-5 will be encouraged to wear masks when practical. Grades 6-12 masks will be recommended. Reusable cloth masks will be provided by District.
- Phase 2 – Confirmed case among students or school personnel
 - When aware of a confirmed case, the school will follow recommendations from the SD Department of Health.
 - Individual classrooms, grade levels or school may close.
 - Short Term Off Site Delivery of Content may be invoked.
 - Parents will be notified from the school of the situation.
 - Mandatory Masks may be enforced.

- Phase 3 – Outbreak of cases in school or community
 - When aware of a confirmed case, the school will follow recommendations from the SD Department of Health.
 - School Building will be closed until deemed safe to return.
 - Short Term Delivery will be implemented.
 - Parents will be notified from the school of the situation.

Motion by Baade, seconded by Tolsma requiring any individuals attending extracurricular events in an Avon School District school building to wear a mask if the District enters Phase II or Phase III of the Return to School plan. Baade – yea, Cihak – nay, Muller – nay, Sees – yea, and Tolsma – yea. Motion carried.

Motion by Cihak, seconded by Sees to adopt the 2021-2022 school calendar as presented.

Motion by Cihak, seconded by Baade to set the 2021-2022 snow days as follows: May 17, January 17, February 7, February 25, March 11, and March 18.

Motion by Muller, seconded by Baade to change the education structure for the Department of Education to the following: PK-4 elementary, 5-8 middle school, and 9-12 high school.

The following invoices were submitted for payment:

GENERAL FUND:

A-1 GAS & GO	FUEL	14.39
AMAZON.COM	MASKS	113.88
AT&T MOBILITY	CELLPHONES	78.41
AVON LUMBER CO. INC.	SUPPLIES	133.79
BABUTZKE, AMBER	MILEAGE PAID TO PARENTS	415.80
BOMGAARS SUPPLY INC.	SUPPLIES	29.42
CAROLINA BIOLOGICAL SUPPLY	SCIENCE FAIR SUPPLIES	349.91
CHS - WAGNER	363.60 GAL PROPANE	325.42
CITY OF AVON	WATER & SEWER	602.42
DEJONG, TRAVIS OR AMANDA	MILEAGE PAID TO PARENTS	715.68
ELITE BUSINESS SYSTEMS, INC.	THERMAL IMAGING, COPIER REPAIRS	825.13
FARMERS COOP ELEVATOR CO.	FUEL OIL, MOTOR FUEL	5,368.54
GOLDEN WEST COMPANIES	TELEPHONES	233.95
GOVERNORS INN	SUPT TRAVEL	82.00
HANVEY, MISTY	MILEAGE PAID TO PARENTS	478.38
HAUFF MID-AMERICA SPORTS INC.	BASKETBALLS	799.00
HILLYARD INC.	SUPPLIES	822.36
INNOVATIVE OFFICE SOLUTIONS, LLC	SUPPLIES	329.47
JOSTENS INC.	CUM LAUDE MEDALS	32.24
KOCMICH, DAWN	REIMBURSE SUPPLIES, PHASE MONEY REQUEST	268.64
KUHLMAN, BENITA	PHASE MONEY REQUEST	225.00
LINGO COMMUNICATIONS	LONG DISTANCE TELEPHONES	111.12
LONG, LANCE	MILEAGE PAID TO PARENTS	781.89
MARCO TECHNOLOGIES LLC	MONTHLY MANAGED VOICE	158.76
MIKE'S BAND INSTRUMENT REPAIR	INSTRUMENT REPAIR	125.00
NORTHWESTERN ENERGY	ELECTRICITY	3,160.55
ODENS, GREG OR RACHEL	MILEAGE PAID TO PARENTS	853.38
PECHOUS PUBLICATIONS LLC	MINUTES, LEGALS, JOLLY ROGER	1,548.30
PIONEER DRAMA SERVICE, INC.	PLAY SCRIPTS	184.50
PRARIE FARMS	FOOD PURCHASED	50.12
PUSH PEDAL PULL	PLATES, BAR	561.00
RATZLAFF, DAVID	MILEAGE PAID TO PARENTS	510.72
RIVERSIDE TECHNOLOGIES, INC.	MANAGED NETWORK PROVIDER	900.00
RON'S MARKET	SUPPLIES	103.42
SAVVAS LEARNING COMPANY LLC	MATH ONLINE LICENSE RENEWAL	2,939.29
SCHOOL SPECIALTY INC.	ART SKETCH PADS	547.11

STATE SUPPLY COMPANY	SUPPLIES	220.52
SUN GOLD SPORTS, LLC	ENGRAVED PLATE	6.00
TEAM LABORATORY CHEMICAL, LLC	BOILER TREATMENT	272.50
TIME MANAGEMENT SYSTEMS	MONTHLY TIMECLOCK SYSTEM	51.85
TITAN MANUFACTURING AND DISTRIBUTING	WEIGHT ROOM EQUIPMENT	529.96
TOLSMA, JEFF	MILEAGE PAID TO PARENTS	178.76
TOUR OF KINDNESS	50% DEPOSIT: K-12 ASSEMBLY	795.50
TRAINING ROOM INC.	SUPPLIES	99.69
TRUST & AGENCY	T&A REIMBURSEMENT-TOTAL	3,710.10
	REGION ONE ACT	204.18
	JH BBB TOURNEY FEES	265.00
	BBB REFS	1,807.50
	GBB REFS	1,412.50
	GAS	20.92
TYNDALL ACE HARDWARE	HS SHOP SUPPLIES	59.54
TYNDALL MOTORS INC.	KEY FOR CHEVY CAR	63.74
VANDERLEI REPAIR INC.	HS SHOP SUPPLIES	21.15
WINCE, TANNER	PHASE MONEY REQUEST	40.00
		<u>30,828.30</u>
CAPITAL OUTLAY:		
PREMIER HEATING AND COOLING	NEW HEATING SYSTEM IN HS SHOP	7,075.78
SAVVAS LEARNING COMPANY LLC	SCIENCE CURRICULUM	4,952.87
WEGNER AUTO COMPANY	2021 CHRYSLER VOYAGER	25,635.00
		<u>37,663.65</u>
SPECIAL EDUCATION:		
aha! PROCESS, INC.	SPED MATERIALS	58.50
CHILDREN'S CARE HOSPITAL/SCHOOL	TUITION PAID TO CCHS	4,800.00
CRISIS PREVENTION INSTITUTE	CPI REFRESHER COURSE	359.91
DAKOTA INK & TONER	INK CARTRIDGES	324.96
FARMERS COOP ELEVATOR CO.	FUEL OIL, MOTOR FUEL	63.86
PARKSTON SCHOOL DISTRICT	PAYMENTS TO OTHER SCHOOL DISTRICTS	2,259.10
SD DEPT. OF HUMAN SERVICES	RESIDENTIAL SERVICES	5,508.82
USD CENTER FOR DISABILITIES	PROF DEVELOP. SEMINAR	210.00
		<u>13,585.15</u>
FOOD SERVICE:		
CASH-WA DISTRIBUTING	FOOD PURCHASED	1,706.69
HY-VEE ACCOUNTS RECEIVABLE	GF FOOD PURCHASED	63.33
PAN O GOLD BAKING CO.	FOOD PURCHASED	187.91
PRARIE FARMS	FOOD PURCHASED	873.45
REINHART FOODSERVICE, LLC	FOOD PURCHASED	1,867.65
SD DEPT. OF EDUCATION	FOOD PURCHASED	139.79
		<u>4,838.82</u>

PAYROLL CLEARING:					
Elementary	February Payroll	\$ 21,350.90	Preschool	February Payroll	\$ 1,050.77
Junior High	February Payroll	\$ 5,586.07	AFLAC	Insurance	\$ 1,761.27
High School	February Payroll	\$ 18,377.43	Community Bank	WH, SS, Med	\$ 29,996.07
Title I	February Payroll	\$ 1,423.18	Delta Dental	Dental Ins.	\$ 421.04
Guidance Office	February Payroll	\$ 1,544.20	Mainstay Funds	IRA	\$ 350.00
Library	February Payroll	\$ 485.00	NY Life	Life Ins.	\$ 368.46
Tech Coordinator	February Payroll	\$ 1,163.86	SD Retirement	Retire.	\$ 16,029.00
Supt. Office	February Payroll	\$ 4,815.46	SD Supplemental Retirement	Supp. Retire.	\$ 2,344.00
Princ. Office	February Payroll	\$ 4,484.11	Standard Life Insurance	Term Life	\$ 176.95
Fiscal Service	February Payroll	\$ 5,072.54	Bank Star	HSA	\$ 2,291.54
Oper. Maintenance	February Payroll	\$ 4,129.76	VSP	Vision Ins.	\$ 337.73
Extracurricular	February Payroll	\$ 10,169.07	Wellmark	Health Ins.	\$ 22,659.00
Athletic Director	February Payroll	\$ 392.08	Rodenburg Law	Garnishment	\$ 57.86
Special Education	February Payroll	\$ 17,963.11	Credit Collections	Garnishment	\$ 70.62
Food Service	February Payroll	\$ 2,898.59	Omni Group	Retire.	\$ 4,100.00

Motion by Cihak, seconded by Sees to approve payment of the bills as presented.

Chairman Tolsma appoints Muller to the Equalization Board.

Chairman Tolsma appoints Cihak to the Negotiation Team.

Curriculum Committee: None.

Building Committee: Review of the 2nd floor remodel project, discussion on resurfacing the track, and capital outlay projects for the summer.

Other Business: None.

Motion by Baade, seconded by Muller to enter into executive session to discuss personnel per SDCL 1-25-2 (1). (8:40 P.M.)

Executive session declared over by Chairman Tolsma. (9:35 P.M.)

Motion by Baade, seconded by Muller to adjourn. (9:35 P.M.)

Sara Hento,
Business Manager

Jeff Tolsma,
Board Chairman